



SPORTS AUTHORITY OF INDIA  
NORTH EAST REGIONAL CENTRE  
IMPHAL, MANIPUR – 795001  
e-mail id: [rcimphal-sai@nic.in](mailto:rcimphal-sai@nic.in)

No: SAI/NERC/SS&FC-Rect/2020-21;

Date: 02.03.2021

ADVERTISEMENT FOR LAB. TECHNICIAN FOR MEDICAL LABS (GRADE 1)

Sports Authority of India, North East Regional Centre, Imphal invites online / offline application for Lab. Technician for medical labs (grade 1) on contract basis.

Sports Authority of India (SAI) is an autonomous organization under the Administrative control of the Ministry of Youth Affairs and Sports with its Head office at Jawaharlal Nehru Sports Complex, Lodhi Road, New Delhi-110003.

SAI has established 23 National Centres of Excellence across the country for training of young and elite athletes in various disciplines. These NCOEs are funded for several items *inter-alia* Sports Science staff through Khelo India Scheme of Ministry of Youth Affairs & Sports. To strengthen the NCOEs, SAI invites applications from eligible candidates for engagement in the discipline of Lab Technician for Medical Labs (Grade I) on contract basis at various SAI Centers.

**Vacancies:**

The total number of vacancies is 1 (one). The initial place of posting shall be SAI NCOE Imphal, Manipur. However, SAI reserves the right to transfer the selected candidates anywhere in India.

**Remuneration: -**

| DESIGNATION                               | REMUNERATION |
|-------------------------------------------|--------------|
| Lab Technician for Medical Labs (Grade I) | Rs 25,000/-  |

Annual Increment @ 7% (maximum) may be considered subject to satisfactory performance

Note: For detailed information, please visit : [sportsauthorityofindia.nic.in](http://sportsauthorityofindia.nic.in)

Sd/-  
Dy. DIRECTOR  
SAI NERC, Imphal

## PART-1

### ESSENTIAL REQUIRMENTS, SHORTLISTING AND INTERVIEW INFORMATION

#### 1) ESSESTIAL REQUIREMENTS:

##### a. EDUCATIONAL QUALIFICATIONS.

12th Class pass with Science subjects (in 10+2 system) or equivalent from a recognized Board and Diploma in Medical Laboratory Techniques from a recognised Institute.

Or

Degree in Science from a recognized University

#### 2) CRITERIA FOR SHORTLISTING OF CANDIDATES FOR INTERVIEW.

Of all the total applications received, short listing of candidates to provide an optimum ratio for the interview will be carried out on following basis:

| Categories for evaluation                | Max marks | SCORING OF MARKS                                                                                                                                                                                                                        |
|------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Total Work experience                    | 10        | 2 marks will be awarded for every completed 1 year of work experience as Lab Technician upto a maximum of 10 mark.                                                                                                                      |
| Work experience in sports establishment. | 10        | Additional 2 marks will be awarded for every completed 1 year of work experience as Lab Technician at a recognized State / National level sports organization (Govt. or Private) working with teams/players upto a maximum of 10 marks. |

#### 3) INTERVIEW PROCESS:-

- a. The interview will be of 100 marks.
- b. The shortlisted candidates will be called for the interview and assessed as follows:

| CATEGORIES FOR EVALUATION                      | MAXIMUM MARKS(100marks) |
|------------------------------------------------|-------------------------|
| Domain Expertise                               | 30                      |
| Practical knowledge.                           | 30                      |
| Aptitude for working in a sports organization  | 10                      |
| Knowledge in Allied Sports Science disciplines | 10                      |
| Soft Skills                                    | 10                      |
| Basic knowledge of Computers / Data Entry      | 10                      |

NOTE:-

- i. OF THE TOTAL APPLICATIONS RECEIVED, CANDIDATES WILL BE SHORTLISTED FOR THE INTERVIEW BASED ON THE CRITERIA MENTIONED ABOVE.
- ii. MERIT LIST: IT IS TO BE NOTED THAT MERE QUALIFYING AT THE INTERVIEW DOES NOT CONFIRM FINAL SELECTION. SEPARATE MERIT LIST WILL BE PREPARED PURELY ON THE BASIS OF MARKS OBTAINED BY THE CANDIDATES IN INTERVIEW.
- iii. THE CANDIDATE MUST PRODUCE ALL THE ORIGINAL DOCUMENTS; AT THE TIME OF PHYSICAL JOINING OTHERWISE THE CANDIDATURE WILL BE CANCELLED.

## **GENERAL INSTRUCTIONS**

**(All the instructions given below must be strictly followed or else the application is liable to be rejected)**

- 4) **WHO CAN APPLY:** Online applications are invited from both male and female candidates, who fulfill the requisite essential requirements as listed in para 1 above.
- 5) **HOW TO APPLY:** The candidate has to apply only online on email id: [rcimphal-sai@nic.in](mailto:rcimphal-sai@nic.in)
  - a. Applications received through any other mode would not be accepted and summarily rejected.
  - b. Before registering /submitting applications on the website the candidates should possess a valid E-mail ID.
  - c. The e-mail ID entered in the online application form should remain active until the recruitment process is completed. No change in the e-mail ID will be entertained.

**DATE OF OPENING ONLINE REGISTRATION: 02.03.2021**

**DATE OF CLOSING ONLINE REGISTRATION: 22.03.2021**

- 6) **ATTACHMENT OF DOCUMENTS: - THE FOLLOWING ESSENTIAL CERTIFICATES/ DOCUMENTS SHOULD BE SELF ATTESTED, SCANNED AND UPLOADED STRICTLY IN THE ORDER MENTIONED BELOW ALL COMPILED IN A SINGLE PDF FILE. (WHICHEVER IS APPLICABLE)**
  - a. Application form as per format enclosed.
  - b. Document for DOB.
  - c. 12<sup>th</sup> Class Mark sheet and Certificate.
  - d. Certificate Diploma in Medical Lab Technique.
  - e. Certificate of Degree in Science from recognized University.
  - f. Work experience Certificate (Appointment/Offer letters will not be accepted).
  - g. No Objection Certificate from present employer, if any.

NOTE: Non self-attested documents will be rejected

- 7) **CALL LETTERS FOR INTERVIEW:** The Call Letters for interview shall be communicated electronically in the valid and functional email id provided by the candidate in the application form:

**CANDIDATES SHOULD CHECK THEIR REGISTERED EMAIL REGULARLY FOR UPDATES REGARDING INTERVIEW DATES AND OTHER RELEVANT DETAILS. ANY VARIATION IN THE DETAILS PROVIDED AND DOCUMENTS SUBMITTED WILL LEAD TO REJECTION OF THE CANDIDATE.**

- 8) The responsibility of ensuring genuineness of the certificate lies completely with the candidate by self-attestation. SAI reserves the right to discard experience certificates which do not provide correct details as asked above. Website links could be provided to ascertain genuineness.

- 9) Candidates will be called for the interview based on the shortlisting criteria as mentioned above. Hence mere fulfillment of eligibility criteria does not entail that candidate will be called for the interview.
- 10) The Candidates should note that their candidature at all the stages will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any stage before or after Interview, it is found that they do not fulfill any of the eligibility conditions; their candidature will be cancelled by the SAI.
- 11) **NOTE: SELECTED CANDIDATES WILL BE REQUIRED TO PRODUCE THE ORIGINALS OF THE CERTIFICATES MENTIONED ABOVE AT THE TIME OF JOINING. FAILURE TO SUBMIT THE REQUIRED CERTIFICATES IN ORIGINAL AT THE TIME OF PHYSICAL JOINING WILL LEAD TO CANCELLATION OF CANDIDATURE.**

12) **Terms & Conditions for contractual engagement:**

- (i) **TENURE:** Initial contractual engagement will be for a period of three years. The tenure can be further extended by two years for a maximum period of five years on the basis of satisfactory performance. The tenure is subject to continuation of Khelo India Scheme.
- (ii) **AGE LIMIT:** The candidate must not have attained 35 years of age as on the closing date of advertisement.
- (iii) **Tax Deduction at source:** - The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS certificates/ Service Tax, as applicable.
- (iv) **Other Allowances:** - No TA /DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA, and LTC etc. would be admissible to them. In case he/she is required to proceed outstation from the place of posting for official duty, he/she will be entitled to TA/DA as admissible for pay Level- 4 under GOI rules.
- (v) **Extension:** - Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review /requirements.
- (vi) **Leave:** - Personnel will be entitled for 30 days leave in a calendar year on pro-rata basis. Employee shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also any un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.
- (vii) **Termination:-** The contract can be terminated by giving a 30 days' Notice period by either party, i.e. SAI and the employee. In cases of extreme impropriety by the employee the contract may be terminated immediately without notice.

- 13) Candidates must apply within the scheduled time period, no application received after the last date shall be entertained.
- 14) Candidates who apply under this advertisement may also be shortlisted for future requirements of Sports Science support staff in organisations covered under Khelo India Schemes.
- 15) Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.
- 16) SAI reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises without issuing any further notice or assigning any further notice/any reasons thereafter. The decision of the SAI will be final and no appeal will be entertained against this issue. The panel made by SAI can also be utilized by various other Govt. organization which are supported under various schemes of SAI / Ministry of Youth Affairs & Sports.
- 17) In case of any dispute, jurisdiction of Court at Imphal only will be applicable.
- 18) Please do visit your email account regularly for further updates.
- 19) Further notifications/corrigendum in this regard, if any, will be informed through e mail id.
- 20) In case of any dispute, English version of the Employment notice will be treated as valid.

**CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**

क्रमांक S.No. 2006 **250250** केन्द्रीय माध्यमिक शिक्षा बोर्ड  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
**अंक विवरणिका MARKS STATEMENT**  
**सेकण्डरी स्कूल परीक्षा, 2006**  
**ALL INDIA SECONDARY SCHOOL EXAMINATION, 2006**

नाम Name अनुक्रमांक Roll No. \_\_\_\_\_  
 माता का नाम Mother's Name \_\_\_\_\_  
 पिता का नाम Father's Name \_\_\_\_\_  
 जन्म तिथि Date of Birth **1ST DECEMBER NINETEEN HUNDRED NINETY**  
 विद्यालय School **DB46B ARMY SCHOOL**

| विषय कोड<br>SUB.<br>CODE | विषय SUBJECT    | प्राप्तांक MARKS OBTAINED |                     |              |                                  | स्थितिय ग्रेड<br>POSITIONAL<br>GRADE |
|--------------------------|-----------------|---------------------------|---------------------|--------------|----------------------------------|--------------------------------------|
|                          |                 | लि.<br>TH                 | प्रे/आ.मू.<br>PR/IA | योग<br>TOTAL | योग शब्दों में<br>TOTAL IN WORDS |                                      |
| 101                      | ENGLISH COMM.   | 079                       | XXX                 | 079          | SEVENTY NINE                     | A2                                   |
| 085                      | HINDI COURSE-B  | 090                       | XXX                 | 090          | NINETY                           | A1                                   |
| 041                      | MATHEMATICS     | 094                       | XXX                 | 094          | NINETY FOUR                      | A1                                   |
| 086                      | SCIENCE & TECH. | 067                       | 025                 | 092          | NINETY TWO                       | A1                                   |
| 087                      | SOCIAL SCIENCE  | 073                       | 017                 | 090          | NINETY                           | A1                                   |

परिणाम Result **PASS**

AB : विषय में अनुपस्थित Absent in the Subject  
 PR : प्रयोगात्मक Practical  
 IA : आंतरिक मूल्यांकन Internal Assessment  
 दिल्ली Delhi  
 दिनांक Dated **27-05-2006**

परीक्षा नियंत्रक  
 Controller of Examinations

Self-attested  
 Ms. RAGINI JAIN

SAMPLE DOCUMENT DEMONSTRATING HOE THE CERTIFICATES ARE TO BE ATTESTED AND SCANNED AND COMPILED IN THE FORMAT REQUIRED.

## APPLICATION FORM:

1. Full Name in Capital Letters (as per the matriculation certificate):
2. Gender:
3. Date of Birth (as per the matriculation certificate):
4. Father's Name (as per the matriculation certificate):
5. Nationality:
6. Post Applied For:
7. Permanent Address:
8. Address for Communication:
9. Mobile number and Email ID (a valid and functional email ID to be provided):
10. Proof of Identity
11. Academic Qualifications:

Recent  
colored  
Passport  
Size  
Photograph

| QUALIFICATION                                                | NAME AND ADDRESS OF COLLEGE/INSTITUTION | UNIVERSITY | YEAR OF PASSING |
|--------------------------------------------------------------|-----------------------------------------|------------|-----------------|
| 12th Class.                                                  |                                         |            |                 |
| Degree in Science                                            |                                         |            |                 |
| Diploma in Medical Lab Techniques form recognized institute. |                                         |            |                 |

12. Details of Services rendered earlier/Experience in related field: (After the basic graduation).

| Post/Designation | Name and Address of the Organization | Duration of Tenure |    | Total Period |
|------------------|--------------------------------------|--------------------|----|--------------|
|                  |                                      | From               | To |              |
|                  |                                      |                    |    |              |
|                  |                                      |                    |    |              |

**Declaration: I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulation of Sports Authority of India.**

**Name & Signature of Candidate**